

FREQUENTLY ASKED QUESTIONS ON REM REGISTRATION

Below you will find the answers to the questions we get asked the most about the participant registration in the REM. If you have a question that you can't find the answer to, please feel free to contact us.

No	Question	Answer
REM MEMBERSHIP		
1	Are non-WESM registered RE Generation facilities required to register in the REM?	No. These facilities may be registered by their host DUs on a voluntary basis.
2	Are all FiT and non-FiT RE plants required to be registered in the REM?	Yes. REM Rules Clause 2.2.2.1 provides that entities with RE generation facilities that are connected to the main grid shall register each of their facility in the REM.
3	Are Suppliers for the Contestable Customer still required to register in the RE market if it is not currently serving any CC?	Only suppliers of electricity under RCOA that are serving CCs are required to register. Thus, the Supplier may opt not to register yet until it starts serving contestable customers.
4	Is there a registration fee?	There are no fees to be collected during registration.
REGISTRATION REQUIREMENTS		
5	Are there registration forms?	Yes, the forms are available for upload at this link.
6	What are the general documentary requirements applicable to ALL REM MEMBER CATEGORIES?	i. Certified True Copy of the Organization Certificate of Registration / Incorporation and By-Laws: MUST BE CERTIFIED by the Securities and Exchange Commission (SEC); ii. Secretary's Certificate / Board Resolution authorizing the: <ul style="list-style-type: none"> a. Designated Signatories; b. Main Contact Person; c. REM Compliance Officer (RCO); d. REM Enforcement Officer (REO); e. Dispute Resolution Focal Person; iii. If applicable, Certificate of Tax exemption
7	What are the additional documentary requirements applicable to Private DUs and ECs?	Original or Certified True Copy of the following: <ul style="list-style-type: none"> i. Certificate of Public Convenience and Necessity (for DU applicants) ii. Certificate of Franchise (NEA, legislative) iii. Net-Metering Agreement iv. Distribution Service Wheeling Agreement
8	What are the additional documentary requirements applicable to Suppliers of Electricity under the RCOA?	Certified True Copy or Original of a Valid Supplier License: must be Certified by the Energy Regulatory Commission (ERC)

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9	What are the additional documentary requirements applicable to REM Generators?	<ul style="list-style-type: none"> i. Certificate of Compliance (COC) from the ERC; ii. Certificate of Commerciality from the DOE iii. ERC Certification of meter test results; and/or iv. Test and Calibration reports of instrument transformers and meters v. Signed Inter-Connection Agreement with DU (for RE embedded generators)
10	Who should certify the Organization Certificate of Registration and By-Laws that must be submitted to the RE Registrar? Should it be the Corporate Secretary or the Securities and Exchange Commission (SEC)?	This document must be certified by the SEC.
11	Who should certify the copy of RES License? Should it be the Corporate Secretary or the Energy Regulatory Commission (ERC)?	This document must be certified by the ERC.
DESIGNATED SIGNATORIES, RCO, REO and DISPUTE RESOLUTION FOCAL PERSON		
12	Are Designated Signatories usually the General Managers / Head of Company?	Possibly. But it could be any other person or individual with sufficient authority and is duly authorized as such and is designated through a Secretary's Certificate or Board Resolution.
13	Are REM Participants required to designate a REM Compliance Officer (RCO)?	Yes, similar to WESM Compliance Officer (WCO).
14	What are the qualifications of the REM Compliance Officer (RCO)?	<ul style="list-style-type: none"> • Complete understanding of REM compliance requirements of their organization; • Occupies a senior management position in the organization being represented; • Able to recognize possible non-compliances pursuant to REM Rules, Market Manuals, and other applicable rules, policies, and regulations; • Has sufficient authority to resolve non-compliances
15	What are the responsibilities of the REM Compliance Officer (RCO)?	<ul style="list-style-type: none"> • Monitor the activities and transactions in the REM of his or her organization and carry out measures to ensure compliance with applicable rules; and put in place necessary procedures and guidelines for this purpose; • As appropriate, propose amendments to the REM Rules and Market Manuals to enhance or develop the REM enforcement and compliance and to promote good commercial and technical practices; • Coordinate with the Enforcement Compliance Office (ECO), on all matters relating to the REM enforcement, compliance and governance, including the provision of the necessary information and data, as may be required by any of the REM Governance Committees and by the ECO; and • Submit to the ECO a report of his or her organization's compliance with REM Rules and

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		Market Manuals covering such period, but not less frequent than annually, and in such form as may be prescribed by the ECO.
16	Who can be designated as REM Enforcement Officer (REO)?	A person or individual with at least one (1) year work experience to a relevant field, specifically, on electricity market and renewable energy market and regulation and who has Completed at least twenty (20) credit units of Compliance Lecture Series and/or accreditation test within the compliance period specified in the WCO Accreditation Market Manual.
17	What are the responsibilities of the REM Enforcement Officer (REO)?	The REO may perform the same responsibilities of the RCO, or may be assigned by its company to assist the RCO in the performance of his responsibilities as RCO.
18	What are the qualification of the REM Dispute Resolution Focal Person?	<ul style="list-style-type: none"> • High level of authority for the resolution of disputes or has a quick and easy access to people with the requisite level of authority; • Familiar with, and has understanding of the dispute resolution process under the REM Rules and applicable market manual; • Must have proper training and experience in negotiating and conflict management; • Easily accessible through landline phone, mobile, fax, email, and postal address contact on weekdays, during office hours.
19	What are the responsibilities of the REM Dispute Resolution Focal Person?	<ul style="list-style-type: none"> • Serves as the first contact person for the notification of disputes relating to REM; • Notifies the DRA of any changes to keep the record updated as regards the information on the focal person.
20	Is the REM Dispute Focal Person, RCO, and REO required?	<p>The designation of REM Dispute Focal Person and RCO are required. Further, a designated individual is required for all REM Member categories</p> <p>The designation of REO, however, is on a voluntary basis.</p>
21	Can the RCO and WCO / REO and WEO / REM Dispute Resolution Focal Person and WESM DMP Focal Person be the same individual?	Yes. The RCO and Dispute Resolution Focal Person can be the same person or the REO and Dispute Resolution Focal Person can be same person. However, the REO and RCO must not be the same or single person.
START AND DEADLINE FOR REGISTRATION		
22	When does the registration start?	All applications for registration will be processed by the RE Registrar starting 27 February 2020. The intending REM members, however, may already start coordinating with the RE Registrar for the submission of forms and documentary requirements upon the issuance of the Notice for Registration.

No	Question	Answer
23	Is there a deadline for registration in the REM?	None. However, it is recommended that all Mandated Participants be registered in the REM by May 2020.
24	Who can we contact for our REM Registration concerns? What are the contact details?	<p>You may reach the RE Registrar through the following:</p> <p><u>PEMC Department:</u> Market Assessment Group Market Development Division RE Registrar</p> <p><u>email:</u> reregistrar@wesm.ph</p> <p><u>contact number:</u> 8631.8734</p> <p><u>Main Contact Persons:</u> Ms. Dece Marwil B. Falar - dmbfalar@wesm.ph Mr. Jethro B. Timenia - jbtimenia@wesm.ph</p>