

PUBLIC

WESM Manual

Market Operator Information Disclosure and Confidentiality Issue 4.0

Abstract	This manual presents the guidelines and procedures for the disclosure and protection of information received or generated by the Market Operator arising from or in the course of the performance of its functions of operating the Wholesale Electricity Spot Market.
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Document Identity:

WESM-IDC-004

Issue No.:

4.0

Reason for Issue:

Implementation of Preferential Dispatch

Approval Date:

20 March 2017

Publication Date:

31 May 2017

Effective Date:

15 June 2017

Document Change History

Issue No.	Proponent	Date of Effectivity	Reason for Amendment
1.0	PEMC-MO		Original document
2.0	PEMC	10 November 2008	Revised Sections 4, 5, 6 and 7 (and sub-sections) to amend list of confidential and non-confidential information, and add a section on classification of disclosure of market information. Revised Market Information Catalogue.
3.0	APC/ PEMC	20 June 2013	Revised subsection 5.3 to amend the list of permitted disclosures/exceptions to confidentiality
4.0	PEMC	15 June 2017	Implementation of Preferential Dispatch

Document Approval

Issue No.	RCC Approval	RCC Resolution No.	PEM Board Approval	PEM Board Resolution No.	DOE Approval	DOE DC No.
1	07 September 2006	2006-32	27 September 2006	2006-51		
2	02 June 2010	2010-06	25 August 2010	2010-56		
3	15 May 2013	2013-04	20 June 2013	2013-33		
4	01 June 2016	2016-07	10 November 2016	2016-30	20 March 2017	2017-03-0002

Related Document

Document ID	Document Title
	WESM Rules

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SECTION 1 PURPOSE

This Manual presents the guidelines and procedures for the protection and disclosure of market information by the *Market Operator* and by the *WESM Members*. It includes the Market Information Catalogue and the procedure for updating the same.

This Manual implements Chapter 5 of the WESM Rules.

SECTION 2 SCOPE

This Manual covers market information furnished to or received by, or produced or provided by the *Market Operator* in the course of or arising from its operations of the WESM, including information that is required by the *WESM Rules* and the various WESM manuals to be published, disclosed or protected by the *Market Operator* or the *WESM members*.

This Manual does not cover the disclosure or protection of information relating to, furnished to or arising from the processes and activities relating to the governance of the WESM, including those of the PEM Board and its Committees, the Enforcement and Compliance Office and the Market Assessment Group. These will be covered by procedures or guidelines specific for these purposes.

SECTION 3 DEFINITIONS

Unless otherwise defined, the terms used in this manual which are defined in the WESM Rules will bear the same meaning as defined in the WESM Rules. Some of the definitions are quoted here for convenience.

Disclose means to directly or indirectly reveal, distribute report, publish or otherwise transfer information to any party other than to the party that originally provided the information.

Disclosing Party is the party that owns, furnishes or provides confidential information.

Market information means any information in written, oral, electronic or other form that is furnished to or received by or produced or provided by the Market Operator in the course of or arising from its operations of the WESM that is related to *market transactions* including but not limited to forecasting, projections, scheduling, pricing and dispatch of electricity, and to the metering and settlements of *market transactions*.

Market Information Website is the facility established by the *Market Operator* on the electronic communication system to which it may publish information which is then available to and may be accessed by the *WESM Members*, which is currently at www.wesm.ph.

Market Operator, as used in and for purposes of implementing this Manual only, shall collectively refer to the Market Operations Group and the President of the Philippine Electricity Market Corporation until the market operator functions are transferred to an independent market operator. Thereafter, the term shall refer to the independent market operator.

Market Transaction means the sale or purchase of electricity or other services made through the *spot market*.

Recipient is the party that receives confidential information.

SECTION 4 CONFIDENTIAL OR PROTECTED INFORMATION

4.1. Definition

Confidential information is defined in the WESM Rules as information which is or has been provided to or by a participant or the Market Operator or in connection with the WESM Rules and is stated under the WESM Rules to be, or is classified by the Market Operator as confidential information or is otherwise confidential or commercially sensitive information or is information which is derived from such information.¹

4.2. Criteria for confidentiality

Confidential information is information that is determined by the Market Operator to meet any of the following criteria and which are not otherwise available to the public, the Market Operator or the WESM Members without restriction from any other source -

- a) commercially sensitive information is -
 - (1) any information that relates to or may affect price, quantity or any other aspect of market transactions or transactions related to purchase or sale of electricity; or
 - (2) any proprietary information or material or information relating to or associated with the business, product or services of a person or entity which have been developed by the owner

¹ WESM Rules, Chapter 11 (Definitions)

- b) security information is information which if disclosed, altered or misused may threaten the security and reliability of the power system.

Confidential information includes the information disclosed by the disclosing party, any copies of said information and anything that the recipient derives from the confidential information.

4.3. Information considered as confidential

Without limiting the generality of the foregoing definition and criteria and subject to permitted disclosures set forth in this Manual and the WESM Rules, the following market information is confidential -

- a) bids and offers information identifiable to a specific trading participant or WESM member;
- b) energy and reserve dispatch projections and schedules (WAP, DAP, RTD, RTX) identifiable to a specific trading participant or WESM member;
- c) dispatch instruction identifiable to a specific trading participant or WESM member;
- d) transmission network data or information provided and classified by the System Operator as confidential information;
- e) metering installation information identifiable to a specific trading participant;
- f) raw, adjusted and edited metered data identifiable to a specific trading participant or WESM member;²
- g) settlement amounts, settlement statements and any other information contained in such statements and other settlement information identifiable to a specific trading participant or WESM member;
- h) bilateral contract data declared by or identifiable to a specific trading participant or WESM member;
- i) line rental information identifiable to a specific trading participant or WESM member;
- j) prudential security information identifiable to a specific trading participant;
- k) Information on real-time system condition contained in advisories and notices received by the Market Operator from the System Operator;
- l) Projected Output provided by trading participants in respect of their Must Dispatch Generating Units or Priority Dispatch Generating Units that are identifiable to that trading participant; and
- m) Nomination of loading levels for non-scheduled generating units.

This list is a non-exhaustive list.

² WESM Rules clause 4.8.4

4.4. Information not considered as confidential

4.4.1. The following information are not confidential –

- a) nodal/regional energy and reserve prices and (DAP, WAP, RTD and RTX)
- b) nodal administered prices, except if otherwise provided for in the WESM Rules and its amendments, regulation, market manual including this Manual or regulatory issuance or decision
- c) reserve requirements (WAP, DAP, RTD)
- d) load forecast (WAP, DAP, RTD) and actual system demand
- e) must run unit (MRU) generation prices
- f) substitute prices used for settlement of WESM transactions in trading intervals when there are pricing errors
- g) net settlement surplus or deficit allocation³
- h) participant registration data and changes thereto, specifically, the
 -
 - maximum generation capacity (Pmax)
 - minimum generation stable loading (Pmin)
 - generator ramp up and ramp down rates
 - customer peak and off-peak loads
 - other information that are generally and publicly available from any other source

This list is a non-exhaustive list.

4.4.2. Information otherwise classified as confidential will lose its confidentiality status under the following circumstances -

- a) At the time of disclosure, the relevant information is generally and publicly available other than as a result of a breach of confidence by a WESM Member or the Market Operator;⁴
- b) Information has lost its confidentiality status after a specific period of time as specified in this Manual or any other manual, the WESM Rules or any other issuance;
- c) Information is made available by or is legally and property acquired from any other source on a non-confidential basis and the source of the information is likewise not bound by any confidentiality obligation to the disclosing party;

³ Order, ERC Case No. 2006-007 RC, 9 April 2008

⁴ WESM Rules clause 5.3.2 (b)

- d) Information is required to be published under the WESM Rules, market manuals or any other issuance;
- e) Disclosing party gives written consent to the disclosure, use or reproduction of the relevant information⁵; and
- f) Information falls within any of the exceptions set out in the WESM Rules or any market manual.⁶

4.5. Expiration of confidentiality

The following information will lose their confidentiality classification after the expiration of the following periods -

Information	Expiry Period
Bids and offers identifiable to a trading participants, including any and all information contained in the bids and offers submissions of the relevant market participant	seven (7) days after the relevant trading day
Hourly energy or reserve dispatch schedules and dispatch instructions identifiable to a trading participant, and the dispatch schedules of must run units	One (1) day after the relevant trading day ⁷
Security limits and contingency limitations imposed by the System Operator and which are submitted to the Market Operator, including but not limited to instructions issued to generating units designated as must run units, and to system advisories	One (1) day after the relevant trading day
Projected output provided by trading participants in respect of their Must Dispatch Generating Units or Priority Dispatch Generating Units that are identifiable to that trading participant	One (1) day after the relevant trading day
The nominations of loading levels for non-scheduled generating units identifiable to a Trading Participant	One (1) day after the relevant trading day

⁵ WESM Rules clause 5.3.2 (d)

⁶ See, for example, WESM Rules section 5.3.2

⁷ WESM Rules clause 3.11.1.3

From time to time, the PEM Board may declare certain confidential information as having lost its confidentiality status.

SECTION 5 CONFIDENTIALITY AND DISCLOSURE POLICY

5.1. Obligations to ensure confidentiality

The Market Operator or any WESM member and other recipients of confidential information are obliged to maintain confidentiality of any confidential information which comes into their control, possession or which otherwise they become aware of.⁸ They are obliged to -

- a) Use or reproduce confidential information only for the purpose for which it was disclosed or as contemplated in the WESM Rules or this manual;
- b) Not to disclose or permit to be disclosed, directly or indirectly, confidential information to any person or entity except as permitted in the WESM Rules or this manual and will not permit unauthorized persons to have access to confidential information;
- c) Disclose confidential information to their respective directors, officers, employees, representatives or agents only on a “need to know” basis, but must inform their directors, officers, employees, representatives and agents that the information is confidential and of their obligations under this Manual;
- d) If reasonably practicable, all copies of confidential information and any other material derived from such information whether in printed or electronic format or other form in the hands of the recipient will be marked confidential or properly identify information that is confidential.

The Market Operator, the WESM members and all other recipients of confidential information should adopt procedures within their respective organizations to maintain the confidentiality of all confidential information as well as their compliance with the above-listed obligations.

5.2. Breach of confidentiality

Other than where disclosure is permitted under the WESM Rules or this manual, confidentiality is violated once confidential information becomes known beyond the

⁸ WESM Rules clause 5.3.1.1

area of responsibility of the Market Operator or of the WESM Member or other entities receiving or furnished with the relevant information. Internal use of the confidential information that is inappropriate or not permitted under the WESM Rules or this manual is also considered breach of confidentiality.

5.3. Permitted disclosures/exceptions to confidentiality

- 5.3.1. Confidential information may be disclosed by the Market Operator or any WESM Member only to the recipients and under the circumstances permitted by WESM Rules clause 5.3.2 and other relevant provisions. Any such disclosure will not be considered a violation of the confidentiality policy under this manual or the WESM Rules.
- 5.3.2. Confidential information may also be disclosed by the Market Operator to parties other than those enumerated in the previous Section upon prior written permission given by the WESM Member or participant who owns the confidential information sought to be disclosed.
- 5.3.3. Information on (i) settlement amounts unpaid by the end of each month, and (ii) the specific WESM member that failed to pay the settlement amounts shall be disclosed by the Market Operator.
- 5.3.4. The confidential information disclosed pursuant to the foregoing Sections shall, however, retain its confidentiality status and the recipient is obliged to maintain confidentiality as provided for in this Manual.

5.4. Protection of permitted disclosures

- 5.4.1. To ensure protection of confidential information, the Market Operator may agree with the recipients of permitted disclosure on certain protocols or procedures including those relating to the manner of transfer or transmittal of information, and the security and maintenance of monitoring systems.
- 5.4.2. The Market Operator shall require the recipient to execute confidentiality and non-disclosure agreements or undertaking with terms and conditions consistent with this Manual and the WESM Rules. Such terms and conditions will include the undertaking to -
 - a) keep the information provided confidential, and not to disclose the same to any other person or entity;
 - b) to use the information only for the purpose for which it is provided or for purposes permitted by the WESM Rules clause 5.3.2.

5.5. Limitations on access to confidential information

The members of the PEM Board, its officers and Committees, who are officers, directors or employees of any WESM member will have no access confidential information that are classified as commercially sensitive information. The determination as to whether any specific information is commercially sensitive will be made by the Market Operator in accordance with this Manual and the WESM Rules.

SECTION 6 MARKET INFORMATION CATALOGUE

The Market Information Catalogue lists the market information in the possession of the Market Operator and indicates for each type of information the means of disclosure and the permitted recipient.

6.1. Categories of market information

Market information in the possession of the Market Operator are classified as -

- a) market information input data are information furnished to or received by the Market Operator from WESM members, service providers and other parties and entities which are used in the performance of various market processes including but not limited to market projections, pricing, scheduling and settlements.
- b) market information output data are information produced by or provided by the Market Operator resulting from the operations of the various market processes.

6.2. Means of disclosure

Market information will be made available by the Market Operator through any of the following means -

- a) Market Information Website at www.wesm.ph.
- b) Market participant interface of the Market Management System (the "MMS") for registered market participants only in respect to information inputted to or generated by the MMS. This will require subscription to and maintenance of the appropriate digital certificate issued by the Market Operator.
- c) Data sharing or file transfers of MMS-generated and other market data and/or reports to the monitoring systems of the DOE, ERC and the

PEMC Market Assessment Group, WESM members and other persons or entities.

- d) Market data and reports may also be provided either in printed or electronic copies, or by electronic means.

The Market Operator may require the requesting party or recipient to pay for the reasonable cost of production, reproduction, printing or copying of the requested information or documents, or the cost of electronic transmittal or data transfer.

6.3. Classification of Disclosure of Market Information

Classification or levels of disclosure of market information are classified as follows –

- 6.3.1. Strictly confidential information is confidential information which is not covered by the succeeding paragraphs or have not lost its confidentiality status pursuant to Section 4.4.2 of this Manual, relevant provisions of the WESM Rules and other relevant issuances. This information shall only be disclosed by the Market Operator to the data owner or under the exceptions provided for in WESM Rules clause 5.3.2 and this Manual.
- 6.3.2. Confidential information with expiration of confidential status is information that loses its confidentiality status after a specified period as provided for in the WESM Rules, this Manual and other relevant issuances. While retaining its confidentiality status, this information may only be disclosed to the data owner or under the exceptions provided for in WESM Rules clause 5.3.2 and in this Manual. This information becomes public information upon expiration of the specified period.
- 6.3.3. Confidential information with permitted disclosure is confidential information but is permitted to be disclosed to qualified recipients. This information may only be disclosed to the data owner or qualified recipients pursuant to and under the conditions provided for in WESM Rules 5.3.2, Section 5 of this Manual and other relevant issuances that permits its disclosure. This information retains its confidentiality notwithstanding its disclosure to qualified recipients and the recipients are obliged to maintain confidentiality pursuant to the conditions set forth in Section 5 of this Manual.
- 6.3.4. Public Information or non-confidential information is information which is not classified as confidential information and, as such, may be disclosed or provided to the general public.

6.4. Updating of the market information catalogue

- a) **Updates by the Market Operator**

The Market Operator will review and update the market information catalogue annually or as may be necessary. The updated catalogue will be submitted for review and approval by the Rules Change Committee and the PEM Board.

b) **Requests for updates or revisions by the WESM members and other parties**

A WESM member or any interested party may request that certain information be included in or excluded from the catalogue or that the level of access to any information be reclassified. Requests will be submitted to the Market Operator which will review the proposal and include the same for review and approval either separately or as part of its regular updates of the catalogue.

SECTION 7 AMENDMENTS

Any amendments to this Manual shall be approved by the DOE, following the procedures for changes to Market Manual set out in the WESM Rules and in the relevant Market Manual.

SECTION 8 PUBLICATION AND EFFECTIVITY

This Market Manual, as it may be amended from time to time, shall be published in the market information website maintained by the Market Operator.

This Market Manual or any amendments thereto shall become effective upon approval of the DOE in accordance with the WESM Rules Clause 8.6.4. The date of effectivity shall be indicated in this document.

SECTION 9 APPENDICES

Market Information Catalogue

MARKET INFORMATION CATALOGUE

Market Information			Information Access			
Category	Specific Information	Information/ Data Source	Classification	Recipient	Means of Provision	Publication Timeline
INPUT DATA						
Rules and regulatory information	Structure and Level of Market Fees	Market Operator	Public	Public	<ul style="list-style-type: none"> - WESM Website - Electronic or printed copies on request - Other means as required by the ERC 	Upon approval of the Structure and Level of Market Fees by the ERC
	Price Determination Methodology and Administered Price Determination Methodology and their revisions, including formulation of Market Dispatch Optimization Model	Market Operator	Public	Public	<ul style="list-style-type: none"> - WESM Website - Electronic or printed copies on request 	Upon approval by the ERC
Market Network Model and related information	Market Network Model Bus-Oriented Single Line Diagram	Market Operator	Public	Public	<ul style="list-style-type: none"> - WESM Website (MNM Documentation) - Electronic or printed copies on request 	Updated as necessary
	Registry of market trading nodes	Market Operator	Public	Public		
	List of customer pricing zones (CPZ)	Market Operator	Public	Public		
	Reserve cost recovery zones	Market Operator	Public	Public		
	MMS Market Network Model Technical Data/Parameters	Market Operator	Confidential	Data owner and exceptions under WESM Rules 5.3.2.	<ul style="list-style-type: none"> - Electronic or printed copies on request 	N/A
Registration and Market Participant Data	Registration Lists (e.g. list of participants/members, applicants and former members)	Market Operator	Public	Public	<ul style="list-style-type: none"> - WESM Website - Electronic or printed copies on request 	Updated as necessary

Market Information			Information Access			
Category	Specific Information	Information/ Data Source	Classification	Recipient	Means of Provision	Publication Timeline
Energy Forecast and Reserve Information	Generator Pmax, Pmin, Ramp Up and Ramp Down Rates	Market Participant	Public	Public	- Electronic or printed copies on request	Updated as necessary
	Customer Peak and Off-peak Demand	Market Participant	Public	Public	- Electronic or printed copies on request	Updated as necessary
	Prudential security information (i.e. trading limits, net exposure, prudential security deposit form and amount)	Market Participant/ Market Operator	Confidential	Data owner and exceptions under WESM Rules 5.3.2.	- Electronic or printed copies on request	N/A
	Hour-Ahead, Day-Ahead and Week- Ahead Demand Forecast and Reserve requirement	Market Operator/ System Operator	Public	Market Participants, DOE, ERC, PEMC	- MMS MPI	Daily or after relevant market run
				Public	- WESM website	
	VRE Aggregated Generation Forecast	System Operator	Public	Public	- WESM website	Daily
Generation Offers and Demand Bids	Energy and reserve offers and demand bids including all information contained in the submitted offers	Market Participants	Confidential with expiration (Confidentiality expires after seven days)	Prior to expiration of confidentiality: data owner and exceptions under WESM Rules 5.3.2.	- Electronic or printed copies on request	N/A
				Public after expiration	- WESM website	Updated Daily (after expiration of confidentiality)

Market Information			Information Access			
Category	Specific Information	Information/ Data Source	Classification	Recipient	Means of Provision	Publication Timeline
	Projected Output of Must Dispatch and Priority Dispatch generating units	Market Participants	Confidential with expiration (Confidentiality expires after a day)	Prior to expiration of confidentiality; data owner and exceptions under WESM Rules 5.3.2; Public after expiration	- Electronic or printed copies on request; WESM website	N/A; Updated Daily (after expiration of confidentiality)
	Nominated Loading Levels of Non-Scheduled generating units	Market Participants	Confidential with expiration (Confidentiality expires after a day)	Prior to expiration of confidentiality; data owner and exceptions under WESM Rules 5.3.2; Public after expiration	- Electronic or printed copies on request; WESM website	N/A; Updated Daily (after expiration of confidentiality)
Transmission System Information provided by SO to Market Operator	Generator and Line Outages, Security Limits and Contingency Lists as submitted by SO to the MMS	System Operator	Confidential with Permitted Disclosure	WESM Trading Participants and exceptions under WESM Rules 5.3.2.	- WESM Website	Updated Daily
	Real-Time System Condition or System Operator Advisory on Transmission System conditions, including but not limited to, adverse system condition, outages, load shedding, congestions, and actual system demand based on system snapshot data, etc as provided by the System Operator	System Operator	Confidential with Permitted Disclosure (During trading day)	WESM Trading Participants and exceptions under WESM Rules 5.3.2.	- MMS Advisories/MMS MPI - E-mail	Published near real-time or as provided by the System Operator
			Confidential with expiration (Confidentiality expires after trading day)	Public after expiration	- Daily Market Operations Report	Updated Daily or upon availability of verified/complete information

Market Information			Information Access			
Category	Specific Information	Information/ Data Source	Classification	Recipient	Means of Provision	Publication Timeline
	Must Run Unit Report as Prepared/Finalized by SO (i.e. generation unit, quantity and reason for designation)	System Operator	Confidential with expiration (Confidentiality expires after seven days)	Public after expiration of Confidentiality	- WESM Website - Electronic copies on request	Updated Weekly
Revenue Meter Data	Raw or adjusted meter data	Metering Services Provider	Confidential with permitted disclosure	Data owner, other permitted recipients (subject to sec.5.3.2 of this manual) and exceptions under WESM Rules 5.3.2.	- Electronic copies on request	N/A
OUTPUT DATA						
Energy and Reserve Schedules	WAP,DAP, RTD and RTX	Market Operator	Confidential with expiration (Confidentiality expires after trading day)	Market Participants, DOE, ERC, PEMC	- MMS MPI (WAP,DAP, RTD & RTX)	In accordance with the WESM Timetable
				Public after expiration of confidentiality	- WESM website (Real-Time schedules only) - Electronic copies on request	Updated Daily
Energy and Reserve Prices	WAP,DAP,RTD and RTX Prices	Market Operator	Public	Market Participants, DOE, ERC, PEMC	- MMS MPI (WAP,DAP, RTD & RTX)	In accordance with the WESM Timetable

Market Information			Information Access			
Category	Specific Information	Information/ Data Source	Classification	Recipient	Means of Provision	Publication Timeline
				Public	<ul style="list-style-type: none"> - WESM website (Real-time prices only) - Electronic copies on request 	Updated Daily
	Ex-Ante and Ex-Post Load Weighted Average Price (LWAP)	Market Operator	Public	Public	<ul style="list-style-type: none"> - WESM website - Electronic copies on request 	Updated Daily
	Must Run Unit (MRU) generation prices	Market Operator	Public	Public	<ul style="list-style-type: none"> - WESM website - Electronic copies on request 	Monthly, after issuance of final settlement
	Administered prices	Market Operator	Public	Public	<ul style="list-style-type: none"> - WESM website - Electronic copies on request 	Monthly, after issuance of final settlement
	Marginal plants and market clearing prices	Market Operator	Confidential with expiration (Confidentiality expires after trading day)	Public after expiration of confidentiality	<ul style="list-style-type: none"> - WESM website - Electronic copies on request 	Updated Daily
	Substitute prices for PSM for Congestion related pricing errors	Market Operator	Public	Market Participants, DOE, ERC, PEMC	<ul style="list-style-type: none"> - MMS MPI - Electronic copies on request 	Near real-time
				Public	<ul style="list-style-type: none"> - WESM website (Market Results Page) - Electronic copies on request 	Updated Daily

Market Information			Information Access			
Category	Specific Information	Information/ Data Source	Classification	Recipient	Means of Provision	Publication Timeline
Pricing Errors	Pricing error notice (PEN)	Market Operator	Public	Market Participants, DOE, ERC, PEMC	- MMS MPI - E-mail	As Applicable
				Public	- Electronic copies on request	
	Market Re-runs results (i.e. resulting market re-run prices)	Market Operator	Public	Public	- WESM Website - Electronic copies on request	As Applicable
Settlements	Settlement amounts, including energy, reserve amounts identifiable to a specific trading participant or WESM member	Market Operator	Confidential	Data owner and exceptions under WESM Rules 5.3.2.	- Electronic Copies	N/A
	Unpaid settlement amounts as of month-end, specific WESM member that failed to pay settlement amounts as of month-end	Market Operator	Confidential	Data owner and exceptions under WESM Rules 5.3.2(j)	- Electronic copies	Within fifteen (15) business days after the end of each month
	Quantities used for settlement (i.e. settlement-ready meter data, spot and bilateral contract quantities declared to the Market Operator) identifiable to a specific trading participant or WESM member	Market Operator	Confidential	Data owner and exceptions under WESM Rules 5.3.2.	- Electronic Copies	N/A
	Line rental trading amount and other line rental information identifiable to a specific trading participant or WESM member	Market Operator	Confidential	Data owner and exceptions under WESM Rules 5.3.2.	- Electronic Copies	N/A

Market Information			Information Access			
Category	Specific Information	Information/ Data Source	Classification	Recipient	Means of Provision	Publication Timeline
	Net settlement surplus and deficit levels and allocations	Market Operator	Public	Public	- WESM website	Monthly, after the issuance of final settlement
Market Operator Performance	Market Operator Performance Indicators and Performance Report	Market Operator	Public	Public	- WESM Website	Annual

Note:

1. Customer pricing zones have been made optional and is currently not implemented in the WESM. The inclusion of CPZ in this list is only for completeness purposes.