



# Training Calendar

January 2025 – June 2026

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**January 2025**

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## **1.0 PURPOSE OF THE DOCUMENT**

The Learning Management and Capacity Development (LMCD) Division of the Enforcement and Compliance Department (ECD) manages all learning and development-related undertakings for the Wholesale Electricity Spot Market (WESM) and Renewable Energy Market (REM) stakeholders that will ensure early coordination with the subject matter experts (SMEs).

The LMCD Division is tasked to ensure that all these training-related projects are properly managed, completed in a timely manner, and implemented within the approved budget for the calendar year. The division must also ensure that the scheduled trainings align with the requirements for training service providers as specified in the WESM Certification and Registration Manual and the WCO Certification Implementing Guidelines for the Training Service Providers (Certification Guidelines 2).

In accordance with the approved PEMC Training Plan in April 2022, this document has been prepared to serve as the official and quick reference material for these training-related undertakings.

While the aforementioned Training Plan remains unchanged from its approval in 2022, subject to review every five (5) years, the PEMC Training Calendar is updated annually.

## **2.0 INTRODUCTION**

This calendar mainly covers the management of trainings that have been included in the WESM Compliance Officer (WCO) Certification Program as well as some key internal training activities, for consideration in the year's budget allocation.

### 3.0 JANUARY 2025 – JUNE 2026 TRAINING CALENDAR

TRAINING COURSE TITLE		TRAINING TYPE & LEVEL	TARGET AUDIENCE	TRAINING FACILITATOR (Alphabetically arranged by last name)	TENTATIVE TRAINING SCHEDULE	ESTIMATED TRAINING HOURS	CREDIT POINTS
1	WCO Certification Fundamentals	WCO Certification Program Training Level: Basic	All Members	AJPAsprer LMCD Division	23-Jan-2025	2 hours	2
2	WESM Governance Fundamentals	WCO Certification Program Training Level: Basic	All Members	LMCD Division	20-Feb-2025	2 hours	2
3	WESM Governance Committee Processes	WCO Certification Program Level: Intermediate	All Members	LMCD Division WGC Secretariat	27-Feb-2025	3 hours	3
4	Orientation on Market Compliances	WCO Certification Program Level: Basic	All Members	LMCD Division	13-Mar-2025	2 hours	2
5	Market Monitoring Indices and Reports	WCO Certification Program Level: Intermediate	All Members	JJMGines RLSibayan LMCD Division	10-Apr-2025	2 hours	4
6	Compliance Obligations in the WESM	WCO Certification Program Training Level: Basic	All Members	LMCD Division	15-May-2025	2 hours	2
7	Forecast Accuracy Standards Compliance	WCO Certification Program Level: Intermediate	All Members	CABDelaCruz	19-Jun-2025	3 hours	3
8	Compliance Rating	WCO Certification Program	All Members	GMACadang AIRPunzalan	26-Jun-2025	2 hours	2
9	Reserve Market Compliance	WCO Certification	All Members	CMD-2 LMCD Division	10-Jul-2025	3 hours	3

TRAINING COURSE TITLE		TRAINING TYPE & LEVEL	TARGET AUDIENCE	TRAINING FACILITATOR (Alphabetically arranged by last name)	TENTATIVE TRAINING SCHEDULE	ESTIMATED TRAINING HOURS	CREDIT POINTS
		Program Training  Level: Intermediate					
10	WESM Penalty Mechanism	WCO Certification Program  Level: Intermediate	All Members	LMCD Division	14-Aug-2025	3 hours	6
11	Mandatory Continuing Professional Education	Regular Training	WESM Accredited Arbitrators and Mediators	AJMendiola TYKalaw	11-Sep-2025	2 hours	N/A
12	WCO Summit	WCO Certification Program  Level: Intermediate	All Members	ECD	TBD	TBD	TBD
13	WCO Certification Fundamentals and Updates	WCO Certification Program Training  Level: Basic	All Members	AJPAsprer LMCD Division	22-Jan-2026	2 hours	2
14	Reserve Market Compliance	WCO Certification Program Training  Level: Intermediate	All Members	CMD-2 LMCD Division	19-Feb-2026	3 hours	3
15	Renewable Energy Market (REM) Governance	WCO Certification Program Training  Level: Basic	All Members	LMCD Division	19-Mar-2026	2 hours	2
16	Compliance Post-Evaluation Monitoring System (CPEMS)	WCO Certification Program  Level: Intermediate	All Members	CMD	16-Apr-2026	2 hours	2
17	Generator Event Categories:	WCO Certification Program	All Members	CMD-1 LMCD Division	21-May-2026	3 hours	6

TRAINING COURSE TITLE		TRAINING TYPE & LEVEL	TARGET AUDIENCE	TRAINING FACILITATOR (Alphabetically arranged by last name)	TENTATIVE TRAINING SCHEDULE	ESTIMATED TRAINING HOURS	CREDIT POINTS
	Offered Capacity Compliance (OCC)	Level: Intermediate					
18	Generator Event Categories: Dispatch Conformance Standards (DCS)	WCO Certification Program  Level: Intermediate	All Members	CMD-1 LMCD Division	18-Jun-2026	3 hours	6
TOTAL						41 hours	50

**Note:**

- Schedules may change without prior notice. Changes will be reflected in the WCO Certification Program's latest available version to be submitted to the Compliance Committee for information and approval.
- Total number of trainings will change with the accommodation of additional trainings as the need arises.
- WCO Certification Trainings for the July 2025 to June 2026, the 1<sup>st</sup> year of the 2nd Compliance Period, is 10 with 30 units.
- Total number of committed trainings for 2025 is 12.

#### 4.0 ACCOMMODATION OF SPECIAL TRAINING REQUEST FROM STAKEHOLDERS

To further promote learning among WESM members, the LMCD will accommodate special training requests from stakeholders on topics such as, but not limited, to market governance and compliance.

The training request may be coursed through an official letter submitted to any of the PEMC departments, specifically PEMC's Office of the President and the WESM Governance Officer, ECD, or Market Assessment Department (MAD), or via email to [university@wesm.ph](mailto:university@wesm.ph) or [pemc.info@wesm.ph](mailto:pemc.info@wesm.ph). and should not conflict with an existing schedule in the published training calendar.

The special training requests may be online or onsite, the cost of which shall be shouldered by the requesting party. Arrangements for onsite training requests requiring travel, etc. shall be coordinated by the LMCD between the subject matter experts (SMEs) and the requesting party. In such instances, requesting parties must be clearly informed about the accrual of credit units and the associated requirements during onsite training in accordance with WCO Certification Guidelines. This ensures proper management of expectations and helps prevent potential misinterpretations.

Scheduled trainings published in the training calendar and the WCO Certification Program shall take precedence, and the accommodation of special requests shall work around the availability of the SMEs. For efficiency and practical considerations, the LMCD may also suggest alternative training arrangements, such as utilizing upcoming sessions that adequately cover the requested topics or subjects.

TRAINING COURSE TITLE		TRAINING TYPE & LEVEL	TARGET AUDIENCE	TRAINING FACILITATOR (Alphabetically arranged by last name)	TENTATIVE TRAINING SCHEDULE	ESTIMATED TRAINING HOURS
1	Special Request Training 1	External Training  Level: To be determined (TBD)	Requesting party (stakeholder)	TBD	1 <sup>st</sup> half of 2025	4-8 hours (depending on requesting party's requirement)
2	Special Request Training 2	External Training  Level: TBD	Requesting party (stakeholder)	LMCD Division	2 <sup>nd</sup> half of 2025	4-8 hours (depending on requesting party's requirement)
<b>TOTAL</b>						<b>8-16 hours</b>

## 5.0 2025 INTERNAL TRAINING

The spirit behind the creation of the LMCD has always been to manage learning and promote capacity development on WESM governance to the external stakeholders, primarily the market trading participants.

This was emphasized in Memorandum Order No. 2023-0006 on Renaming of Divisions and Their Transfers to Different Offices:

*“The Knowledge Management Division’s (KMD’s) – formerly LMCDs name as it was named upon its transfer to the ECD – main function is to organize, conduct, and manage trainings to promote learning among market participants on matters that concern market governance, rules, and developments for better understanding and appreciation of the WESM.”*

However, internal trainings have been included as it pertains to the training of PEMC’s new hires on the company’s pivotal role in the governance of the WESM.

Serving primarily as ECD-LMCD’s support for the Human Resources’ (HR) New Employee Orientation (NEO) Program, the internal trainings will focus on promoting fundamental learning and appreciation of PEMC’s role as the governance body of the WESM covering the following topics only:

- Market Governance Overview:

- WESM Governance Fundamentals
- WESM Governance Processes
- Market Monitoring Indices and Reports
- Market Monitoring and Assessment
- Market Compliance
- PEMC Brand Awareness

The internal trainings on the specified topics are intended to support PEMC/HR in ensuring the effective onboarding of PEMC employees. These trainings will facilitate their seamless integration into the corporate culture, acquaint them with the mandates and core functions of PEMC as a governance arm, enhance productivity, and promote professional growth. The LMCD will work closely with HR, especially with the new hires, to ensure that these are scheduled accordingly throughout the year.

In addition to enriching the knowledge and appreciation of PEMC employees about WESM governance, internal trainings will also serve as a good training ground for confidence building in the development of PEMC's SMEs.

TRAINING COURSE TITLE		TRAINING TYPE & LEVEL	TARGET AUDIENCE	TRAINING FACILITATOR (Alphabetically arranged by last name)	TENTATIVE TRAINING SCHEDULE	ESTIMATED TRAINING HOURS
1	New Employee Orientation (NEO) Program	Internal Training Level: Basic	All PEMC new hires	LMCD Division	1 <sup>st</sup> half of 2025	8 hours
2	New Employee Orientation (NEO) Program	Internal Training Level: Basic	All PEMC new hires	LMCD Division	2 <sup>nd</sup> half of 2025	8 hours
<b>TOTAL</b>						<b>16 hours</b>

## 6.0 TRAINING THE TRAINERS

Training the trainers will be scheduled with the concerned SMEs throughout the year, particularly in the last quarter when the LMCD is winding down and preparing for the succeeding year's program.

Throughout the year, consultations with SMEs will be requested and scheduled as the need arises.



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